

AMST Meeting  
Oct. 26, 2006

Present:

Sarah Robbins, Susan Rouse, Linda Nieman, Don Fay, Thierry Leger, LeeAnn Lands, Kay Reeve, Tamara Livingston, Dede Yow, Nina Morgan, Robert DeVillar

1. Sarah Robbins called the meeting to order.
2. Thierry Leger announced that Sarah Robbins had been unanimously elected AMST coordinator.
3. Sarah announced that former AMST students are helping with publicity for next semester's AMST courses. They have designed several flyers. The flyers were distributed at the meeting and several suggestions were made for revisions. Please let Sarah know of any other needed changes. Please post and distribute in your classes. The flyers will also be sent out on the listserv.
4. Last semester LeeAnn and Nancy Hill (Secretary, History and Philosophy) were able to use Banner to send out blurbs about AMST courses over email to History and History Ed majors. Sarah will talk to Rhonda in English about doing same for English and English Ed majors.
5. Kay Reeve noted that the new History Ed program will have three additional courses in history. She suggested that AMST course(s) might be appropriate for one of these courses. The group agreed this would be a good idea. Sarah pointed out that this would need to go to the History Curriculum Committee, and that she could write a position paper for the curriculum committee from AMST. There was some discussion of doing this for English since some are considering including AMST options in the Cultural Studies track of the English major. While some of this can be handled by course substitution, Thierry said that having the policy in writing, especially for History Ed, was the better idea as course substitutions are often inconsistent. Sarah will talk to Laura Dabundo and Bob Hill about including this option in the English major. She noted that these proposals needed to come from History and English respectively and not AMST. She clarified that we were not talking about the issue of cross-listing.
6. LeeAnn, Susan, Sarah and Mike Tierce will meet soon to discuss the logistics of scheduling AMST courses and cross-lists for the fall schedule. Thierry will also meet with this group since the dean's office will allocate space in the new building. Sarah passed out a form requesting information about what AMST and cross-listed courses faculty expected to teach this year. We will aim to have a year cycle of classes planned.

7. Sarah read out the names of those who had signed up for committees. (See document appended to minutes for descriptions of committees.) Sarah asked that these committees meet soon, in person or online, and that they elect chairs.

8. Dede asked about the Border Studies proposal. (This proposal was written by Sarah and Dede and requested a position in English/AMST.) The proposal had English PAC support. The proposal was sent to the dean's office and Thierry reported that it had been forwarded to the VPAA's office. Sarah said that she has asked advice from George Sanchez about how to recruit effectively for this position. Sanchez will be at the AHA in Atlanta in January. She will schedule a dinner with him and others from AMST. He may be interested in a campus visit. (See below.)

9. There is around \$3000.00 in the AMST budget. This money came from the dean. Sarah will prepare a draft budget for the next meeting, but there was discussion of using some of the money for brochures to advertise AMST, clerical assistance (student assistant) and for consultants. There was discussion of paying to bring Sanchez and George Lipsitz to campus. Peter Witte has agreed to help fund Lipsitz. There was strong consensus from the group to bring both Lipsitz and Sanchez to campus.

10. Robert Devillar reported on a grant from the Spanish Ministry of Science for an archeological exploration of St. Catherine's Island. This involves collaboration with the American Museum of Natural History and the Fernbank Museum. There is a Dec. 11-15 meeting at the Jolley Lodge with officials from South Carolina and the Ga. Department of Education. This material should be part of the public school history curriculum in the future.

11. The group decided to have a potluck for the next meeting on Nov. 30, which will be a combined Nov.-Dec. Meeting.

The meeting adjourned and Linda Nieman read from her published work. Thanks to the Kennesaw Mountain Writing Project for lunch.

Susan Rouse,  
AMST Secretary

AS Program Committees. To ensure a smoothly running program, it is expected that AS Teaching Faculty will actively serve on at least one program committee each year. Please sign up for at least one committee.

The AS undergraduate curriculum committee develops and modifies the undergraduate curriculum. The committee has the authority to periodically review the undergraduate program for effectiveness and suggest modifications. Changes to the undergraduate curriculum are then submitted to the AS Teaching Faculty (that is, a “committee of the whole”) for approval. The committee chair is elected by the committee at the beginning of each academic year. Once approved by the AS Teaching Faculty and the AS Program Coordinator, curricular changes will follow the KSU approval process, starting with the HSS Curriculum Committee. *[2006-07 TASKS INCLUDE BUT ARE NOT LIMITED TO: assessing and revising undergraduate curriculum; adding new undergraduate courses; initiative the revision of History and English majors to include AMST courses]*

The AS personnel and faculty development committee coordinates faculty development programs (e.g., NEH grant proposals, CETL faculty learning community programs) and personnel issues (e.g., investigates and recommends hiring strategies for AS program). The AS personnel and faculty development committee also schedules the “AS in Practice” sessions for the monthly AS program meetings. The committee chair is elected by the working group at the beginning of each academic year. *[2006-07 TASKS INCLUDE BUT ARE NOT LIMITED TO: planning upcoming AS in Practice programs; finding sponsors to supply AS lunches; managing AS lunches; developing long-range plans for faculty hiring in AMST]*

The AS outreach committee coordinates advertising of the AS program to students and other programs on campus. Activities include but are not limited to the development and distribution of: AS program materials (e.g., posters, flyers); list and description of AS courses offered each semester. The committee chair is elected by the working group at the beginning of each academic year. *[2006-07 TASKS INCLUDE BUT ARE NOT LIMITED TO: creating, printing, and distributing AS undergraduate program materials; creating and distributing list of Spring 2007 AMST courses; planning, developing, and gathering material for AS website.]*